EARLY CAS - SOURCES OF USEFUL INFORMATION

Contractor Performance Assessment Reporting System (CPARS):

Description/How Used: The CPARS is a manual data base system, which is in the process of being automated, that provides detailed information and an assessment of the on-going performance of Air Force contractors. Each report in the CPARS consists of a overall performance assessment (exceptional, satisfactory, marginal, or unsatisfactory) as well as a narrative assessment by the project manager, the contractor's comments, if any, relative to the assessment, and any comments of the CPAR approving official. The primary purpose of the CPARS is to provide a data base of contractor performance information that is current and available for use in source selections. The CPARS can be used to communicate the strengths and weaknesses of contractor performance on past programs to source selection officials. The program manager assesses a contractors performance on a given contract during a specified period of time. It is a snapshot. Each assessment, therefore, must be based on objective facts and be supportable by program and contract management data, such as cost performance reports, customer complaints, quality reviews, technical data interchange meetings, reviews of contractor internal operations, and earned contract incentives. However, subjective assessments concerning the causes and ramifications of the contractors performance are provided.

Point of Contact: Roger Hanson
Air Force Materiel Command
HQ AFMC/PKP
4375 Chidlaw Road, Suite 6
Wright Patterson AFB, OH 45433-5006
DSN 787-6057 or COM (513) 257-6057
Electronic Mail address is:
Hanson@wpgate1.wpafb.af.mil

How to access: Access to CPAR information is restricted in accordance with the guidelines contained in Air Force Material Command (AFMC) Instruction 64-107, July 15, 1996. AFMC Instruction 64-107 and other source selection information maybe downloaded from the Internet at Uniform Resource Locator (URL) http://pics.wpafb.af.mil/asccyx/cysspro.htm. DCMC personnel involved in the source selection process for the Air Force, Army, or Navy may use CPARS data. Information on how to access CPARS data maybe obtained from the POC identified above, High volume users of CPARS will be provided user IDs/Passwords to directly access the information through the world wide web.

Decision Support Information System (DSIS):

Description/How used: The Decision Support Information System (DSIS) of the DCMC Industrial Analysis Support Office (IASO) in Philadelphia is the umbrella title for a set of automated technical, financial and industrial relational databases. These databases are used to support the performance of industrial, financial and technical capability assessments, and are set up in a client-server environment to support international DCMC initiatives. Data is collected by the DCMC network of Industrial Capability managers located at each CAS office across the country and around the world and is added to the DSIS on-line. Each IAS manager is a supplier and IASO is the customer. This customer-supplier relationship is a strong one and ensures that data is collected, stored, and updated on a regular basis to ensure its currency and accuracy. Security considerations and constraints are in place to safeguard the information. The electronic information can be accessed by anyone in DLA or DCMC (or other approved user) who has a networked computer connection. Indeed, DSIS information often is used to support DoD initiatives and requests for analysis of data, A sample of several of the products generated as a result of DSIS follows. These products are enhanced by a Graphical User Interface (GUI) which provides an added enhanced dimension of visual display.

SNAPSHOT is an integrated IASO product which provides access to pertinent information and summary analysis of an industrial sector or industry. It is a graphic presentation of information that includes the prime or key contractors' capabilities, financial and economic trends and projections, and summary assessment of a sector or industry. The snapshot product is, in essence, a sector or industry study that provides the viewer access to pertinent information and analysis. It is a "first tier" product with the capability to generate a Business Profile of a prime Defense contractor.

BUSINESS PROFILE is an IASO product which provides information about a particular company. It is the second tier product generated from SNAPSHOT. It provides a graphic presentation that includes financial and economical trends and projections, organizational structure, workload distribution, key subcontractors and summary assessment of a prime or subtier contractor.

Points of Contact: Robert Hull (215) 737-4570/DSN 444-4570, and Hugh Bradley (21 5) 737-341 1/DSN 444-4570, DCMC Industrial Analysis Support Office (IASO), Philadelphia, PA. Electronic mail may be sent to bnn9281@dcrb.dla.mil (Bob Hull) or bnn0480@dcrb.dla.roil.

How to access: To gain access to the Decision Support Information System (DSIS) through the Internet requires an access code and some information at the user's end to establish a connection from one's particular local area network. To obtain access to DSIS please contact the point of contract identified above.

Preaward Survey System (PASS):

Description/How Used: Used by DCMC to prepare Preaward Survey report forms. It captures and stores the forms' information in a data base for three years, Data stored includes SF 1404 (Technical), SF 1405 (Production), SF 1406 (Quality), SF 1407 (Financial Capability) and SF 1408 (Accounting System). PASS provides lots of information:

SF 1404 (Technical)

--Key personnel and their qualifications

SF 1405 (Production)

--Size and tract, square footage under roof, no of buildings
--Types of space (admin., manufacturing, test and inspection, warehousing, etc.)
--Equipment (production, material handling, test and inspection
--Special Tooling and Special test Equipment
--Related items production history
--Current and projected production statistics
--Production control system evaluation
--Personnel (types, skills, numbers)
--Union relations
--Fuel and power supplies

SF 1406 (Quality)

--Quality Control, Testing, and Inspection personnel numbers
--Inspection and testing equipment (pre-production and production)
--Inspection and testing procedures, incl in-process
--Calibration and metrology programs
--Work process instructions
--Material control and review systems
--Reliability and maintainability programs
--Computer software QC programs
--Government-furnished property controls
--Deficiencies correction systems
--Safety and security systems
--Preservation, packaging, and marking
--Similar item history

SF 1407 (Financial Capability)

--Type of company
--Balance sheet

--Financial ratio analysis
--Future sales projections
--Financing sources
--Parents and subsidiaries
--Income statement
--Liens and judgments
--Credit needs
--Government financial aids

SF 1408 (Accounting System)

--GAAP compliance
--Direct and indirect cost accumulation capability
--Unallowable cost segregation capability
--Usability of cost data for follow on procurements

Point of Contact: DCMC personnel should contact their pre-award monitor at their District Headquarters. The DCMC East Preaward monitor is Mr. Robert Survall, (61 7) 753-4263 or DSN 955-4263. Mr. Survall s electronic mail address is bot6196@bostbrvo.dcrb.dla.mil. The DCMC West preaward monitor is Mr. Richard Perras, (3 10) 335-4257, or DSN 972-4257, His electronic mail address is richard_perras@dcmdw.dla.mil. Other DoD personnel should contract their DCMC District office nearest them for information on gaining access to PASS. Information may also be obtained from Steven Swart, Contractor Capability and Proposal Analysis Team (AQOD), (703)767-3375, or DSN 427-3375. Electronic mail maybe sent to Steven_Swart@hq.dla.mil

How to access: Information on gaining access to PASS maybe obtained from the point of contact identified above.

DoD 5000 Series Deskbook:

Description/How Used: The Defense Acquisition Deskbook is an automated reference tool sponsored by the Office of the Under Secretary of Defense (Acquisition Reform) and the Office of the Under Secretary of Defense (Acquisition and Technology) Acquisition Program Integration that provides DoD acquisition information for all services across functional lines. It is envisioned as the primary acquisition reference tool for the entire DoD acquisition workforce, a means to integrate disciplines, and a vehicle to communicate Acquisition Reform. It includes DoD directives appropriate to the Air Force, Army, Navy, Marine Corps, Defense Logistics Agency (DLA), and Special Operations Command (SOCOM). As the system evolves, more service and agency specific information will be provided. The Deskbook s Reference Information System contains five categories of information: Mandatory Direction, Discretionary Practices, Advice, Software Tools, and Procurement Wisdom.

Mandatory Direction describes topics and processes the acquisition community must produce and follow. It includes directives, policy, and regulations. You may access the FAR, DFARS, Service/Agency FAR Supplements, etc.

Discretionary Practices describes topics and processes the acquisition community may produce and follow. It includes DoD-wide Established Practices, Service/Agency Established Practices, Innovative Practices, Templates, and Examples.

Advice is categorized in two ways: Practical Advice gained from 1) experiences using established and innovative practices, and 2) lessons learned.

Software Tools provides information on software tools that are currently in use or under development. This information will be attached to the appropriate process event, or topic and includes a general description of the tool, the availability, attributes and compatibility of the tool, and an assessment of the tool s capability

Procurement Wisdom is a collection of procurement specific ideas, practices, lessons learned, and practical advice to all acquisition professionals.

Point of contact: Customer Support Desk (5 13) 255-0423 or DSN 785-0423 Electronic mail may be sent to deskbook@deskbook.osd.mil.

How to access: Deskbook maybe accessed through the world wide web (www). The Internet URL address is http://deskbook.osd.mil. From here you have several options to include an option to "Download Defense Acquisition Deskbook or Request CD." You may proceed to either download the file, to include using Anonymous FTP (file transfer procedures), depending on the options you select to download the information, or you may fill in the request to have up to 2 CD copies of the deskbook directly furnished to your office via U.S. mail. Questions may also be referred to the Customer Support Desk (513) 255-0423 or DSN 785-0423. The deskbook also provides you links to related acquisition sites to include OSD, Army Navy, Air Force, DLA, and other resources. The Deskbook may also be accessed through the DCMC Home Page. Access the DCMC Home Pag, URL http://www.dcmc.dcrb.dla.mil/SITES/sites.htm and then click on the link to Defense Acquisition Deskbook.

ACQUISITION INFORMATION (INCLUDING LESSONS LEARNED) AVAILABLE ON THE INTERNET

Aeronautical Systems Center (ASC) Acquisition Bulletin Board: URL is http://www.wpafb.af.mil/az/index.html. This site provides various acquisition links to the ASC/SYG Preaward Support Organization, Pre-Award Information Exchange System, ASC Acquisition Reform Toolbox, Lightning Bolts, Best Practices, Success Stories, Lessons Learned, and Initiatives, etc.

ASC/SYG Preaward Support Office:
URL is http://pixs.wpafb.af.mil/asccyx/cyxtop.htm. This site provides links to How to Get help from ASC, Field Support, Preaward Training, Preaward Tools, Lessons Learned, Acquisition Strategy Process, RFP Development Process, Source Selection Process and the PIXS (Electronic Bulletin Board System). The URL that takes you directly to the source selection process is http://pixs.wpafb.af.mil/asccyx/cyxsspro.htm. From here by clicking on use of past performance in Source Selection, you can proceed to download The Joint Aeronautical Commanders Group (JACG) Performance Risk Assessment Group (PRAG) Desk Guide, Version 1.3., 1 Jul 96. Other URLs include:
Acquisition Strategy Process: http://pixs.wpafb.af.mil/asccyx/cyxacqsp.htm
Lessons Learned: http://pixs.wpafb.af.mil/asccyx/cyxleson.htm
RFP Development Process: http://pixs.wpafb.af.mil/asccyx/cyxrfpde.htm

Acquisition Reform Net (ARNET): URL **is** http://www.arnet.gov. This address provides you links to reference information, acquisition opportunities, acquisition best practices, training, etc. The reference corner contains the Federal Acquisition Regulation, Executive Orders, Procurement Policy Letters, Defense FAR Supplement, Procurement Best Practices, etc.

Air Force Acquisition Model Automated Lessons Learned Collection and Retrieval System (ALLCARS): Combined Automated Lessons Learned (CALL) Program comprised of the Air Force, Navy, FAA and NASA lessons learned programs URL is http: //129.48.184.18/Acq_Mdl/prod03.htm.

Navy Acquisition Reform/Acquisition Reform Office: The Navy s Home Page for acquisition reform is http://www.acq-ref.navymil which provides various acquisition links. Here you will find a link to the Navy's Turbo **Streamliner** identified below.

TURBO STREAMLINER: URL http://www.acq-ref.navy.mil/turbo gives you access to the Navys **Turbo Streamliner** which provides the tools and references that will allow you to review acquisition solicitation packages and ensure that they meet the latest policies and employ the latest techniques and initiatives of the Acquisition Reform (AR). A Contract Administration module is being developed for inclusion in Turbo Streamliner. It will provide an automated checklist of what to "look for" and "look out" for when reviewing an RFP from a contract administration perspective. Look for it to appear second quarter FY97.

Office of the Under Secretary of Defense for Acquisition and Technology (OUSD A&T). URL http://www.acq.osd/ar/little.htm is a final report for the Contractor Past Performance System Evaluation Study to the Deputy Under Secretary of Defense (Acquisition Reform), dated June 17, 1995. It includes an executive overview, study results, conclusions, and three appendices. Section III. CONCLUSIONS B. has lessons learned.

OTHER ACQUISITION INFORMATION AVAILABLE
ON THE INTERENT

Acquisition Newsletters: these newsletters provide information on a variety of acquisition subjects.

http:www.acq-ref.navy.mil/newsletter.html
http: acqnet.sarda.army.mil/zpacqltr.htm
http: www.wpafb.af.mil/az/newsltr.htm
http://www.pr.doe.gov/pr1.html

Acquisition training sources:

http://www.acq.osd.mil/dau
http://www.dsmc.dsm.mil

Air Force Acquisition Home Pages:

AF Acquisition Model(AFAM):URL is http: //1 29.48.184. 18/Acq_Mdl/prod01.htm

SAF/AQ is an organization responsible for the overall supervision of the Air Force acquisition system. URL is http://www.safaq.ha. af. roil. Acquisition Policy which provides access to Air Force directives, instructions, and policies is at URL http://www.safaq.hq.af.mil/acq_pol. Acquisition reform policies, initiatives, information, and other links may be found at http://www.safaq.hq.af.mil/acq_ref. Air Force initiatives called Lightning Bolts can be found at http: //safaq.hq.af.mil/acq_ref/bolts.

ASC SAF/AQ Lightening Bolts: ASC information on implementation of Air Force Lightning Bolts can be found at URL http: //www.wpafb.af.mil/az/tool_box/lightnin.htm.

Defense Technical Information Center (DTIC): URL is http://www.dtic.dla.mil/hovlane provides links to various Defense Acquisition Information Sources.

Department of the Army: URL http://www.army.mil/subject/a.htm gives you an alphabetical listing of various army acquisition web sites (**25** different sites as of August 1996), The army acquisition URL is http://acqnet.sarda.army.mil.

Federal Acquisition Jumpstation: provides procurement and acquisition servers by contracting activity. URL is http://procure.msfc.nasa.gov/fedproc/home.html.

Federal Acquisition Regulations (FAR): complete access to the FAR and related acquisition circulars, etc. URL is http://www.gsa.gov:80/far.

National Aeronautics and Space Administration (NASA): the URL for NASA Headquarters Acquisition Division is http://venus.hq.nasa.gov/office/procurement/acquisition/welcome.htm. The NASA FAR Supplement may be found at http://www.hq.nasa.gov/office/procurement/regs/nfstoc.htm.

Office of the Under Secretary of Defense for Acquisition and Technology (OUSD A&T): URL is http://www.acq.osd.mil/. This site provides links to various acquisition sites within the DoD and throughout the Federal Government..

If you still have a question . . . . If you still have a question, or need information not avaialble through the resources listed above, contact your local CAO Early CAS Point-of-Contact, your District Early CAS Manager, or the Early CAS Help Center.

Early CAS Managers:

DCMD East: Christine Yancey (617) 753-4082; DSN 955-4082;
　　　　　　email address: bac4202@dcrb.dla.mil; or

　　　　　　Ed Riley (617) 753-4595; DSN 4595;
　　　　　　email address: bqr5273@dcrb.dla.mil

DCMC West: Mark Zenthoefer (310) 335-4247; DSN 972-4247;
　　　　　　email mzenthoefer@link.dcmdw.dia. mil

DCMCI:　　David Berry (703) 767-2791
　　　　　　email david_berry@hq. alla, mil

Early CAS Help Center (6 17) 753-4079.